



# PURCHASING UPDATE

## Purchases Between Procurement Units

In the Procurement Code, a procurement unit is defined as

- (i) a legislative procurement unit;
  - (ii) an executive branch procurement unit;
  - (iii) a judicial procurement unit;
  - (iv) an educational procurement unit;
  - (v) a local government procurement unit;
  - (vi) a local district;
  - (vii) a special service district;
  - (viii) a local building authority;
  - (ix) a conservation district;
  - (x) a public corporation; or
  - (xi) a public transit district; and
- (b) does not include a political subdivision created under Title 11, Chapter 13, Interlocal Cooperation Act. (63G-6a-103 (60))

The Utah Procurement Code (63G-6a-2102 and 2103) allows one Utah procurement unit—as defined above—to create agreements with and purchase goods and services from another Utah procurement unit without using a standard procurement process or involving the Division of Purchasing. For example, the Department of Public Safety can make an agreement for services from Sandy City Police Department or the Department of Natural Resources (DNR) can contract directly with the University of Utah for a project. DNR cannot contract with an individual professor at the University; the contract must be with the University.

Questions concerning this topic can be addressed to the executive branch agency's Purchasing Point of Contact.

### Upcoming PEP Seminars

Future seminar dates are  
as follows:

Dec 7, 2017

Mar 22, 2018

Jun 21, 2018

The agenda and  
registration for the Dec  
PEP seminary will be  
sent out by Nov 7.

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## Cooperative Contracts: Security Guard Services

The Division of Purchasing has signed new contracts with two security guard service providers. MA185- Citadel-Chapman and MA2748- Bedrock Protection Agency.

**WARNING: Contracts MA186-CBI , MA187-Universal Protection Services, MA286-Peak Guard and Patrol will expire on November 14, 2017. Please take appropriate measures to ensure there is no loss of services.**

Contracted services include armed or unarmed security guards, roving patrol, post certified security officer, security supervisor, disaster security officer, and emergency response officer. Cost for each service is outlined in the contract summary document.

These contracts are for use by all Utah public entities, nonprofit organizations, and agencies of the federal government .

If you have any questions about how to use these contracts, please contact Amy Gerrard, [agerrard@utah.gov](mailto:agerrard@utah.gov).

### Security Guard Services

MA185

Citadel-Chapman

MA2748

Bedrock Protection  
Agency

### Security Systems & Controls Contracts

MA2741

Aronson Security Group

MA2742

Intraworks Inc.

MA2743

Simplex Grinnel

MA2744

Harris Acquisitions dba  
Wasatch Controls

MA592

Stanley Security

## Cooperative Contracts: Security Systems and Controls

The Division of Purchasing has signed contracts with five vendors for security systems and the controls. MA592-Stanley Security, MA2741-Aronson MA2742-Intraworks, MA2743-Simplex Grinnell, MA2744-Harrison Acquisition dba Wasatch Controls

Each contract offers services based on awarded Security Protection Service categories which include: Access Control Systems, Burglar Alarms, Surveillance Services & Equipment, Fire Extinguishing Systems, Fire Sprinkler Systems, Fire Alarm/Protective Signaling Systems, High Security Control Systems, and Inspection & Monitoring Alarm Monitoring and Fire Alarm/Protective Signaling Systems

Services and products offered under contract will vary. End users must review the contract summary document to determine which categories the Vendor can provide public entities the opportunity to purchase repairs, service, or upgrades for existing building security protection systems. This may include materials such as equipment, hardware, software, labor and replacement parts for retrofits and existing systems. New installations will be based on materials and labor pricing.

Brand name description offerings are available on each vendor's website.

If you have any questions about how to use these contracts, please contact Amy Gerrard, [agerrard@utah.gov](mailto:agerrard@utah.gov).



# Utah Division of Purchasing and General Services

## The ValuePoint eMarket Center

Looking to increase your efficiency and effectiveness while simplifying the buying processes in your agency? State Purchasing has a solution—NASPO ValuePoint eMarketCenter.

The NASPO ValuePoint eMarket Center is an online shopping tool that provides all State of Utah public entities and non-for-profit organizations a user-friendly e-commerce solution for accessing and purchasing from many NASPO state cooperative contracts. The ValuePoint eMarket Center provides a single log on to connect to multiple vendor sites with the ability to select multiple items from

Showing 1 - 7 of 7 Results Last 90 days (7/2/2017-9/29/2017)

Requisition No.	Supplier(s)	Requisition Name	Requisitioner	Requisition Date/Time	Requisition Total
✓ 93534151	Office Depot	2017-09-22 teutslerUT 01	Tara Eutsler	9/22/2017 11:35 AM	1.36 USD
✓ 92859970	Metro Office Solutions	2017-09-07 teutslerUT 01	Tara Eutsler	9/7/2017 12:33 PM	116.28 USD
✓ 92335663	Office Depot	2017-08-24 teutslerUT 01	Tara Eutsler	8/24/2017 4:01 PM	220.75 USD
✓ 91354878	Office Depot	2017-08-02 teutslerUT 01	Tara Eutsler	8/2/2017 8:28 AM	67.30 USD
✓ 90720193	Office Depot	2017-07-18 teutslerUT 01	Tara Eutsler	7/18/2017 8:51 AM	79.19 USD
✓ 90516832	Metro Office Solutions	2017-07-12 teutslerUT 01	Tara Eutsler	7/12/2017 1:27 PM	45.70 USD
✓ 90139796	Office Depot	2017-07-03 teutslerUT 01	Tara Eutsler	7/3/2017 7:38 AM	116.79 USD

▼ Hosted Catalogs- These contractors are searchable within the eMarket Center


▼ Punchouts- Please click on the contractor's icon to punchout to the contractor's website to shop and return your products back into your eMarket Center shopping cart (These contractors are NOT searchable within the eMarket Center)


Vendors currently available in Utah's ValuePoint eMarket Center

multiple vendors in one simple transaction. No more hopping from one vendor's website to the next using different usernames and passwords while tracking the invoices for all the vendors in the same place.

The ValuePoint eMarketCenter has multiple functions that allow users to control the buying environment and experience. Users can search for items within the system, as well as directly connect to a supplier's website in

order to compare and select the best product available.

A benefit to many entities is the ability to have both shoppers and buyers in the system. Newly registered individuals are assigned as shoppers. This practice prevents an individual from signing up and spending their entity's money without authority. A shopper can view the contracts and create a shopping cart, but not buy. The shopper assigns the shopping cart to a buyer who reviews the cart, decides what to keep and what to buy, and completes the purchase. An individual must have a written authorization from his or her management to be changed to a buyer.

The ValuePoint eMarket Center allows users to use purchase orders (PO) or credit cards for their payments allowing adopting entities to maintain their current buying processes. Additionally, to ensure financial limits are not exceeded, spending limits for P-cards can be set for individual users by simply reaching out to the administrator.

We are enthusiastic about the potential ValuePoint eMarket Center has in providing your agency with a powerful tool to streamline your buying process. We invite you to visit the [ValuePoint eMarket Center](#) and register by clicking the button "Create a NASPO eMarket Center Account." Upon

approval, you will receive and email that you have been made a shopper. Need to be a buyer? Email written authorization from your management to [teutsler@utah.gov](mailto:teutsler@utah.gov).

For additional information and frequently asked questions, see

[www.naspovaluepoint.org/#/page/eMarket-Center-Info](http://www.naspovaluepoint.org/#/page/eMarket-Center-Info).

Questions about the eMarket Center can be also be directed to Tara Eutsler, [teutsler@utah.gov](mailto:teutsler@utah.gov), 801-538-3386.

3 Item(s) for a total of **20.56 USD**

**Proceed to Checkout** or **Assign Cart**

A shopper can assign the cart to a buyer for review & purchase

Once you have reviewed the details, you may continue by clicking the button at the top of the page. Ensure proper payment information has been included. i.e. PCard or PO Number.

Go to Express Checkout | Return to shopping cart | Continue Shopping

**Order Summary** | Shipping | Billing | Contractor Info

**General** | **Shipping** | **Billing**

**Cart Name:** 2017-09-29 Standard UT 01  
**Description:** (no value)  
**Priority:** Normal  
**Assigned To:** Tara Eutsler  
**Cart Created By:** Tara Eutsler

**Ship To:** Attn: Tara Eutsler  
 Div: Division of Purchasing  
 1150 State Office Building  
 Capitol Hill Complex  
 Salt Lake City, UT 84114  
 United States  
 Shipping address code: 000053

**Bill To:** Attn: Tara Eutsler  
 Division of Purchasing  
 1150 State Office Building  
 Capitol Hill Complex  
 Salt Lake City, UT 84114  
 United States

**Delivery Options:** (no value)  
 Contractor Account Number: (no value)  
 Viewable by line item

**Credit Card Info:** (no value)  
 Contractor Name: Tara Eutsler  
 Card Number: 0000000000000000  
 Card Security Code: (no value)  
 Expiration Date: 6/2019  
 manage your cards...

**Internal Notes and Attachments:** (no value)  
 Note to all contractors: (no value)  
 Attachments for all contractors: (no value)  
 Add Attachments

**External Notes and Attachments:** (no value)  
 Note to all contractors: (no value)  
 Attachments for all contractors: (no value)  
 Add Attachments

**Contractor / Line Item Details**

**Office Depot** (more info...)

Add non-catalog item for this contractor...

The item(s) in this group was retrieved from the contractor's website. What does this mean?  
 Need to make changes? | MODIFY ITEMS | VIEW ITEMS | Item(s) was retrieved on: 9/29/2017 8:38:44 AM  
 Line(s): 1, 2, 3

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1 Westcott(R) Titanium Bonded Screwdrivers, 8, Pointed, Gray/Yellow	432212	EA	3.89	1 EA	3.89 USD
Manufacturer Name: Acme United Corporation Manufacturer Part Number: 15529 Supplier Part Auxiliary ID: 482212	Betty Contract Number: (no value) ToolKit: X Capital Expense: X Community Code: 60569 Spot Buy Purchase: X	Internal Note: (no value) Internal Attachments: (no value) Add Attachments External Note: (no value) Attachments for contractor: (no value) Add Attachments			
2 Office Depot(R) Brand Perforated Writing Pads, 8 1/2 x 11 3/4, Legal Ruled, 50 Sheets, White, Puck Of 12 Pads	305466	DZ	10.04	1 DZ	10.04 USD
Manufacturer Part Number: 99401	Betty Contract Number: (no value) Internal Note: (no value)				

Shopping cart from the vendor is paid in the eMarket Center. Above is a sample of the review of the cart. Find a problem prior to payment? Click "Modify Items" to return to vendor's catalog.

## Welcome and Farewells

The Division of Purchasing welcomes Kraig Brinkerhoff who joined our staff in August. Kraig holds a J.D. from the University of Utah's S.J. Quinney College of Law and a B.S. in Psychology from Brigham Young University. He spent the last three years in litigation and practicing law in the areas of family law, probate, estate planning, bankruptcy and disability law at the law firm of Dexter & Dexter in Orem, UT. In his free time he is a part-time musician, classic car enthusiast, and aspiring cellphone photographer.

It is with great sadness, but ultimate excitement, we wish Jennifer Salts, State of Utah Division of Purchasing Deputy Director – Information Technology and Training, a fond adieu from State Purchasing. Jennifer came to State Purchasing from the Department of Technology Services in August of 2011. Jennifer moved up the ladder in her Purchasing role quickly with her procurement knowledge and expertise and became a Deputy Director by September 2013. Jen was a trusted mentor by all of those that worked with her. She has been a tried and true role model and friend to those in our office and abroad. Her great example of continuous hard work, integrity, honor, and people pleasing makes her departure difficult; she will be sorely missed! Jennifer leaves the State Purchasing to pursue a job with the National Association of State Procurement Officials (NASPO).

We also say farewell to Contract Analysts, Zac Christensen and Mike Long. Both gentleman have been an asset to our division but are moving on to further their careers and will be missed. Zac will be serving as Director of Purchasing for the State Board of Education. Mike has returned to the Department of Natural Resource as the Concessions Program Manager.

We wish all three of them the best and know that they will be an asset in their new positions.



DIVISION OF  
PURCHASING & GENERAL  
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Division of Purchasing  
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Capitol Hill Complex  
PO Box 141061  
Salt Lake City, UT 84114

Phone: 801-538-3026  
purchasing.utah.gov

## How to Receive the Purchasing Update Newsletter

Did you receive this newsletter from a co-worker? Do you want to receive the Purchasing Update directly? Please follow the appropriate steps below.

(A) Individuals who have a State Google email account:

Step 1: Enter into GROUPS in the State Google email account

Step 2: In the new window's search field, type PURCHASING NEWSLETTER

Step 3: Google will list the "Purchasing Newsletter" as a group. Select the group.

Step 4: Click JOIN GROUP.

Step 5: In the new window, click JOIN GROUP. The administrator will be informed of your request and approve it.

(B) Individuals that do not have a State Google email account:

Please send an email to Tara Eutsler, [teutsler@utah.gov](mailto:teutsler@utah.gov).

# NEW State of Utah “Best Value” Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
Road Salt	MA831	Redmond Minerals Inc.	10/02/2017 – 10/01/2022	Multiple award contract. End user must review summary document for primary / secondary vendor for each region.
Road Salt	MA1721	Compass Minerals America inc.	10/02/2017 – 10/01/2022	Multiple award contract. End user must review summary document for primary / secondary vendor for each region.
POINT OF USE (POU) WATER FILTRATION EQUIPMENT	MA299	Alpine Water Systems, LLC	10/03/2017 – 10/02/2022	New contract, same vendor
School Performance Clothing	AV2728	Contemporary Image Sales	08/18/2017– 07/17/2022	New contract for the approved vendor list
School Uniforms and Athletic Equipment	AV2391	Contemporary Image Sales	08/1/2017– 07/31/2022	New contract, same vendor. Review purchasing rules for the Approved Vendor list
Carpet Cleaning Services	AV2709	Atlas Carpet and Tile Cleaning	08/1/2017– 07/31/2022	New contract for the approved vendor list
Mail Room Equipment, Supplies, & Maintenance	AR173	Pitney Bowes Inc	05/14/2017– 05/14/2019	View the contract to see which goods are included
Mail Room Equipment, Supplies, & Maintenance (WSCA)	AR174	NEOPOST USA, INC	05/15/2017– 05/14/2019	View the contract to see which goods are included
Mail Room Equipment, Supplies, & Maintenance—Inserter Productions	AR175	Bell and Howell, LLC	05/14/2017– 05/14/2019	View the contract to see which goods are included
Security Guard Services, Statewide Coverage	MA185	Citadel-Chapman Security	10/06/2017– 10/05/2022	New contract , Same vendor
School Planners	AV2321	School Specialty	10/1/2017– 9/30/2022	New contract, same vendor
Cloud Solutions	AR2485	Insight Public Sector	9/30/2016– 9/15/2026	Multiple award.



# NEW State of Utah “Best Value” Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
Access Control Systems, Burglar Alarms, Surveillance Services & Equipment, and High Security Control Systems	MA2741	Aronson Security Group Inc.	08/15/2017—07/31/2019	
	MA2744	Harris Acquisition III dba Wasatch Controls	08/15/2017—07/31/2019	
Access Control Systems, Burglar Alarms, Surveillance Services & Equipment, Fire Alarm/Protective Signaling Systems, High Security Control Systems, and Inspection & Monitoring of Alarm Monitoring and Fire Alarm/Protective Signaling Systems.	MA2742	IntraWorks, Inc	08/15/2017—07/31/2019	
	MA592	Stanley Security	08/15/2017—07/31/2019	
Access Control Systems, Burglar Alarms, Surveillance Services & Equipment, Fire Extinguishing Systems, Fire Sprinkler Systems, Fire Alarm/Protective Signaling Systems, High Security Control Systems, and Inspection & Monitoring of Fire Extinguishing Systems, Fire Sprinkler Systems, Alarm Monitoring, Fire Alarm/Protective Signaling Systems.	MA2743	Simplex Grinnel, LP	08/15/2017-07/31/2019	
Patient and Wheelchair Lift	AV2736	MedShop LLC	08/29/2017—06/30/2021	
Performance Audits of Public Entities	AV2746	Perlinski & Co	10/1/2017—09/30/2022	
Performance Audits of Public Entities	AV2747	TAP International	10/1/2017—09/30/2022	
School Uniforms and Athletic Equipment	AV2292	All American, dba Riddell	8/1/2017 — 7/31/2022	New contract with the same vendor
Glass Boards	PD2749	United Glass Board	10/16/2017—10/15/2022	

## Extended State of Utah “Best Value Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
Household Hazardous Waste Removal & Disposal	PD284	Clean Harbors Environmental Services	Thru 12/01/2017	
Computers—PC Stores	MA256	Valcom Salt Lake LLC dba VLCM	Thru 10/29/2017	
	MA257	SHI International Corp.	Thru	
	MA258	En Pointe Technologies Sales, LLC	Thru 10/29/2017	
	MA259	GovConnection Inc.	Thru	
Office Furniture	MA144	Allsteel Inc. dba MBI Inc	Thru	
Office Furniture	MA146	The Hon Company	Thru	
Office Furniture	MA147	Midwest Commercial Interiors (Authorized dealer for Steelcase)	Thru 02/28/2018	
Computer Equipment and Related Services (Desktops, Laptops, Tablets, Servers, and Storage) (NASPO ValuePoint)	MA432	HP, Inc	Thru 03/31/2020	
Dump Body labor and material to equip tandem axle trucks with dump bed, hitch and hydraulic system	MA276	Semi Services, Inc	Thru 1/18/2018	
	MA1387	Williamsen-Godwin	Thru 12/04/2017	
	MA277	Legacy Equipment LLC	Thru 12/4/2017	

## Expired or Canceled State of Utah “Best Value Cooperative Contracts

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
<p>Prior to purchase, end users must check the contract online to determine if a contract is still active. As part of our SUCCESS initiative, the contracts expire and automatically are removed from the search engine. The Division of Purchasing no longer has a paper trail with which to enter expired contracts in this table.</p> <p>State of Utah “Best Value” Cooperative Contracts Search Engine location:  <a href="http://purchasing.utah.gov/statecontractdirectory.html">http://purchasing.utah.gov/statecontractdirectory.html</a></p>				